



DOCUMENT NO. 1: TENDER NOTICE

NASLA INTERNAL TENDER'S BOARD

URGENT OPEN NATIONAL INVITATION TO TENDER

No 03/ONIT/NASLA/NASLA-ITB/2025 OF 11/04/2025

**FOR THE SUPPLY AND INSTALLATION OF SYNTHETIC TURF AND THE REALIZATION OF
COMPLETION WORKS ON THE FOOTBALL PITCH AT NASLA, BUEA**

FINANCING: PUBLIC INVESTMENT BUDGET 2025.

IMPUTATION: 59 099 03 730001 464116

APRIL, 2025

URGENT OPEN NATIONAL INVITATION TO TENDER
No 03/ONIT/NASLA/NASLA-ITB/2025 of 11/042025

FOR THE SUPPLY AND INSTALLATION OF SYNTHETIC TURF AND THE REALIZATION OF
COMPLETION WORKS ON THE FOOTBALL PITCH AT NASLA, BUEA

1. Subject of the invitation to Tender:

The Director General of the National School of Local Administration (NASLA) in Buea hereby launches an Urgent Open National Invitation to Tender No 03/ONIT/NASLA/NASLA-ITB/2025 of 11/042025 FOR THE SUPPLY AND INSTALLATION OF SYNTHETIC TURF AND THE REALIZATION OF COMPLETION WORKS ON THE FOOTBALL PITCH AT NASLA, BUEA.

2. Nature of works:

The works comprise :

- Preliminary works and site installation;
- Préparatory works ;
- Acquisition and transportation of the synthetic turf and accessory;
- Installation of the synthetic turf;
- Other civil engineering works.

3. Execution deadline:

The deadline provided by the Contracting Authority for the execution of this project shall be **four (04) months**.

The work is not in lots.

4. Estimated Cost

The estimated cost after preliminary studies is **one hundred million (100,000,000) francs CFA** including taxes

5. Participation and origin:

This call for tenders is open to all qualified national companies specialised in the domain of civil engineering works.

6. Financing:

This project is financed by the 2025 Public Investment Budget imputation No **59 099 03 730001 464116**

7. Bid bond

Each bidder must include in his Administrative Documents a bid bond of **two million CFA francs (2 000 000)**. This must be issued by a bank recognized by the Ministry of Finance, as specified on Document 12 of this tender file and valid for thirty (30) days beyond the date of validity of bids.

8. Consultation of tender file:

The tender file can be consulted during working hours at the Service of Contracts, of the National School of Local Administration (NASLA) in Buea, as soon as the tender is published.

9. Acquisition of tender file:

Tender documents can be obtained during working hours at the Service of Contracts of the National School of Local Administration (NASLA), Buea, upon presentation of a receipt of a non-refundable fee of **One hundred thousand (100,000) francs CFA**, to be paid into the special ARMP account **No..335 98800001-89 AT BICEC** in the name of CAS-ARMP.

10. Submission of Bids:

Bids shall be submitted in seven (07) copies (one original and six copies) to the Service of Contracts of the National School of Local Administration (NASLA) in Buea latest **10 am** prompt on **13/05/2025** and labelled :

- Enveloppe A : Administrative Document;
- Enveloppe B : Technical Document ;
- Enveloppe C : Financial Document.

NB: These three (03) envelopes shall be put in the fourth envelope and shall be the only one to have the label mentioned below

**“URGENT OPEN NATIONAL INVITATION TO TENDER No 03/ONIT/NASLA/NASLA-ITB/2025 OF 11/04/2025,
FOR THE SUPPLY AND INSTALLATION OF SYNTHETIC TURF AND THE REALIZATION OF COMPLETION
WORKS ON THE FOOTBALL PITCH AT NASLA, BUEA.”**

"To be opened only at the tender opening session."

11. Admissibility of bids:

Under penalty of being rejected, only originals or true copies certified by the issuing service or administrative authorities (Senior Divisional Officer, Divisional Officers) must imperatively be produced in accordance with the Special Regulations of the invitation to tender. They must obligatorily be not older than three (3) months preceding the date of submission of bids but may be established after the signature of the tender notice

Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister of Finance. The duly signed and stamped bid following the model provided, should be presented with and without taxes.

13. Opening of bids:

The Bids shall be opened in the Board room of the National School of Local Administration (NASLA), Buea, on **13/05/2025** at **11am** by the National School of Local Administration Tenders Board in the presence of the bidders or their duly authorised representatives.

14. Evaluation criteria

Eliminatory criteria:

- Absence or inadequate of bid bond;
- Deadline of execution more than the one prescribed in the tender file.
- False declaration or falsified documents;
- Omission of a quantified task on the bill of quantities and cost estimates
- Non-satisfaction of at least seventy (70) % of the main qualification criteria.

Essential criteria:

Technical bids shall be evaluated on the basis of essential criteria below using a binary (Yes/No) scale.

A - Presentation of tender: **(Maximum 4 yes)**

B - References of the Enterprise- (Previous experience on construction projects) **(Maximum 7 yes)**

C - Proof of availability of relevant equipment to be used for the project: **(Maximum 5 yes)**

D - Quality of personnel for this project **(Maximum 12 yes)**

E - Methodology of execution **(maximum 4 yes)**

F - Organization of the Company and organization of work **(maximum 2 yes)**

G - Work Program: **(maximum 3 yes)**

H - Knowledge of Site **(maximum 2 yes)**

I - Accessibility of the Company **(maximum 01 yes)**

TOTAL **(maximum 40 yes)**

Only bids which obtain a technical **score of 70%** shall be submitted for financial analysis.

NB: Each item may score more than one Yes/No (see Technical Evaluation of Bids).

15. Award

The contract shall be awarded on the basis of the lowest bid fulfilling the technical and financial conditions.

16. Validity of offers:

Bidders shall be bound by their bids for a period of ninety (90) days with effect from the tender submission deadline.

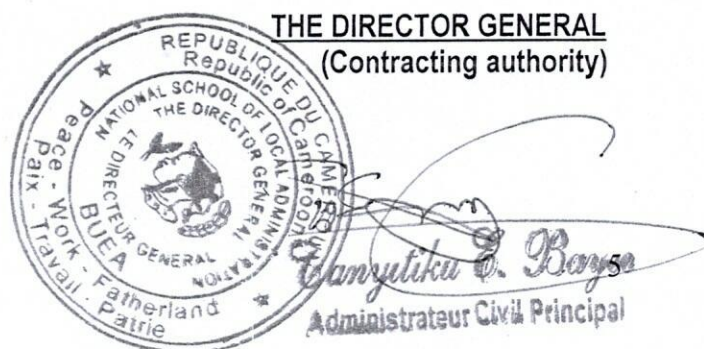
17. Complementary information:

Complementary technical information may be obtained during working hours from the Division of Planification and Projects of NASLA.

Buea **11 AVR 2025**

THE DIRECTOR GENERAL
(Contracting authority)

- MINMAP/SW
- ARMP /SW
- Chairpersons of NITB
- Notice Board





AVIS D'APPEL D'OFFRES NATIONAL OUVERT EN PROCEDURE D'URGENCE
No 03/ONIT/NASLA/NASLA-ITB/2025 DU 11/04/2025 POUR LA FOURNITURE ET LA POSE DU GAZON SYNTHETIQUE ET LA REALISATION DES TRAVAUX DE PARACHEVEMENT DU TERRAIN DE FOOTBALL DE LA NASLA.

1. Objet de l'appel d'offres

Dans le cadre de l'exécution du budget 2025 de la NASLA, Le Directeur Général de la National School of Local Administration (NASLA) de Buea lance un Appel d'Offres National Ouvert pour l'exécution des travaux de **FOURNITURE ET LA POSE DU GAZON SYNTHETIQUE ET LA REALISATION DES TRAVAUX DE PARACHEVEMENT DU TERRAIN DE FOOTBALL DE LA NASLA**

2. Consistance des travaux

Les travaux comprennent notamment :

- Les études préliminaires et installation du chantier ;
- Travaux de préparation du sol ;
- Acquisition du gazon synthétique et transport ;
- Pose du gazon synthétique
- Travaux connexes de génie civil.

3. Délais d'exécution

Le délai d'exécution prévu par le maître d'ouvrage pour la réalisation des travaux, est de **quatre (04) mois**.

4. Allotissement

Les travaux ne sont pas en lots

5. Cout prévisionnels

Les coûts prévisionnels des opérations a l'issue des études est de **Cent millions (100. 000.000) FCFA**.

6. Participation et origine

Le présent appel d'offres national est ouvert aux entreprises spécialisées dans les travaux de génie civil et disposant d'une expérience conséquente.

7. Financement

Les travaux sont financés par le Budget d'Investissement Publique du Ministère de la Décentralisation et du Développement Local (MINDDEVEL) pour l'exercice 2025 imputation No **59 099 03 730001 464116**

8. Cautionnement provisoire

Chaque soumissionnaire devra joindre à ses pièces administratives, une caution de soumission d'une valeur de **deux millions (2,000.000) FCFA**. Délivrée par un établissement bancaire de premier ordre agréé par le Ministère chargé des finances et dont la liste figure dans la pièce 12 du DAO et valable pendant trente (30) jour au-delà de la date de validité des offres.

9. Consultation du dossier d'appel D'offres

Le Dossier d'Appel d'Offres peut être consulté pendant les heures ouvrables au service des APRILés de la NASLA située dans le nouveau bâtiment des archives de cette institution.